



Pupil Mobile Phone Policy

1 Purpose

The widespread ownership of mobile phones among young people requires that school administrators, teachers, pupils, parents and carers take steps to ensure that mobile phones are used responsibly at all times when on the school premises. This policy is designed to ensure that potential issues involving mobile phones can be clearly identified and addressed, ensuring the benefits that mobile phones provide (such as increased safety) can continue to be enjoyed by our families.

Bromley Heath Junior School has established the following policy for mobile phones that provides teachers, pupils, parents and carer's guidelines and instructions for the appropriate use of mobile phones during school hours.

Pupils, their parents or carers must read and understand the policy before Pupils are given permission to bring mobile phones to school.

2 Rationale

Bromley Heath Junior School accepts that parents/carers give their children mobile phones to protect them from everyday risks involving personal security and safety. It is acknowledged that providing a child with a mobile phone gives parents reassurance that their child can contact them whilst travelling independently between school and home .

3 Responsibility

- It is the responsibility of pupils who bring mobile phones to school to abide by the guidelines outlined in this document.
- The decision to provide a mobile phone to their children should be made by parents or carers.
- Parents/carers should be aware if their child takes a mobile phone to school.
- Permission to have a mobile phone at school while under the school's supervision is contingent on parent/guardian permission in the form of a signed copy of this policy. Parents/carers may revoke approval at any time.

4 Acceptable Uses

- Mobile phones should be switched off upon arrival and handed to the school office administrator.

- At the end of the school day pupils should collect their mobile phones from the school office administrator.
- The school premises is not the place for pupils to be exchanging phone numbers, accessing the internet, sending messages or making calls to friends or parents/carers.

5. **Unacceptable Uses**

- Unless express permission is granted, mobile phones should not be used to make calls, send SMS messages, access the internet, take photos or use any other application during school time and other educational activities, such as assemblies or trips. Mobile phones are only to be used for texting/phoning parents or carers to acknowledge safe arrival at school or arrangements after the end of the day.
- Using mobile phones to bully and threaten other pupils is unacceptable and will not be tolerated.
- Mobile phones are not to be used or taken into toilets or used in any situation that may cause embarrassment or discomfort to their fellow pupils, staff or visitors to the school.

6. **Theft or damage**

- Pupils should mark their mobile phone clearly with their names.
- Mobile phones that are found in the school and whose owner cannot be located should be handed into the school office
- The school accepts no responsibility for replacing lost, stolen or damaged mobile phones.
- The school accepts no responsibility for pupils who lose or have their mobile phones stolen while travelling to and from school.
- It is strongly advised that pupils use passwords/pin numbers to ensure that unauthorised phone calls cannot be made on their phones (e.g. by other pupils, or if stolen). Pupils must keep their password/pin numbers confidential. Mobile phones and/or passwords may not be shared.

Parent/Guardian Permission

I have read and understand the above information regarding appropriate use of mobile phones at Bromley Heath Junior School and I understand that this form will be kept on file at the school and that the details may be used (and shared with a third party, if necessary) to assist in identifying a phone should the need arise (e.g. if lost, or if the phone is being used inappropriately).

I give my child permission to carry a mobile phone to school and understand that my child will be responsible for ensuring that the mobile phone is used appropriately and correctly while under the school's supervision, as outlined in this document.

Parent name (print) _____

Parent signature _____

Date _____